



MPL Lifestyle Review Quick Tips (Electronic Reviews)

Here are some quick tips to help your community run a seamless electronic Lifestyle Review campaign:

1. Keep an excel spreadsheet with all the resident's login information on it at each table.
 - Please note that there should be a plan in place to ensure privacy of the spreadsheet and that it should be shredded after your MPL Review campaign.
2. Assign multiple team members or residents for each time slot to help residents who cannot read the screen or are having trouble with the computer.
 - It is recommended to have one team member available for every 2-3 stations.
3. Provide one laptop with a mouse for each station, rather than touch screens.
4. Create a plan for printing.
 - Set the computer stations up close to the printer.
 - Move the printer close to computer stations.
 - Or identify a runner who can go to the printer to pick up the printed Feedback Reports.
5. As a backup, have a few paper copies of the Lifestyle Review available.
6. Budget 15-20 minutes for residents who are familiar with the Lifestyle Review and are computer users. Increase the time to 30 minutes for residents who are taking it for the first time or are not technology savvy.
7. Brainstorm ideas to make it a fun and engaging experience!