2020/2021 CSA Renewal Qualification Checklist

Thank you for your interest in renewal of the Centers for Successful Aging designation. Use the following checklist to determine if your organization meets the initial eligibility criteria to apply. If your organization does not meet these criteria, use the criteria as your strategic plan to prepare to apply during a future application period.

The link for the Qualification Checklist is located in the CSA criteria documents and will open Thursday, October 1st.

2020 and 2021 CSA interviews can take place any time from October 1, 2020 – October 29, 2021. Once your community completes the Qualification Checklist, the CSA Review Board will confirm eligibility and the Masterpiece Living Partnership Assistant will work with the Review Board and your community’s main point of contact to identify a 90-minute window for an interview.

Centers for Successful Aging demonstrate **sustained** successful aging **cultural enhancements**. Sustained enhancements are policies, procedures and operations related to successful aging which are woven into the fabric of the organization. The CSA application demonstrates that the initiative is systematic rather than person dependent.

**Checklist** **(All items on this checklist must be completed to be eligible to apply):**

* An active Champion Team is in place with an engaged Executive Director (or leadership equivalent).
* The Executive Director and at least one other Champion Team member have completed Foundational Training or plan to complete virtual training.
* Multiple Champion Team Members and the Executive Director have reviewed the criteria and have developed a team approach for completing the application.
* The organization understands they must receive a score of 85% or higher to be designated as a Center for Successful Aging.
* There are at least two annual data points.
* Residents share their passions and skills with the community in a meaningful way through programming or other contributions.
* A community lexicon has been developed and distributed to team members and residents through a systematic process. Please attach the lexicon.
* Lifestyle calendars for all applicable levels of living (IL and AL) are balanced between the four components. Please attach three months of calendars for IL and AL (if applicable).
* The organization understands the CSA application fee is $500 and must be paid with submission of CSA application.
* Write a cover letter that describes in 5,000 characters (including spaces) or less, the ways in which successful aging is fully incorporated into the organizational culture. The following bullets are listed to serve as a guide to support you in writing the cover letter.
* Consider how the core elements of successful aging are fully incorporated into all aspects of the organization's operations.
* Share how empowering messages, coaching, coaching in everyday communication, outcomes and lifestyle choices are a part of meetings, programs and daily interactions.
* Reflect on how the organization demonstrates a commitment to changing the experience and perception of aging in society. Upload the cover letter.